

HOWGATE VILLAGE HALL ASSOCIATION

ANNUAL GENERAL MEETING

27th October 2016 @ 19:30pm

1. Chair welcomed attendees and opened meeting:

Sue Gracie, Alan Burnett, Tom Schofield, Irene McConnell, Sheena Dawe, Alistair Proctor
Members of Public – Tony Millard, Isabelle..? & John Mules

2. Apologies:

Pat Gordon, Shirley Murray, Karen Bennett, Sarah King

3. Adoption of Minutes - 01/10/2015

Accepted as accurate and signed off by Alan Burnett and Irene McConnell

4. Matters arising:

None Noted

5. Chairman's report:

We continue with the 6 month rotating Chair previously agreed of which I have undertaken over the last period. It is my pleasure to present the report from the Chair into the activities of the Association during the past year.

There have been changes in the Committee membership over the past year. Regrettably, we have lost some valuable members due to personal/changes in circumstances, Donna Drew, Jan Stuart, Pauli Holmes and Sarah McKinnon & Rosemary Marwick. All of these members will be greatly missed and I thank them sincerely for their support and contribution to the HVHA and all of its activities. It is with regret that I also announce the resignation of our Treasurer, Alan Burnett, who after graciously giving nine years' service to the HVHA, has now moved from the village and feels this is the appropriate time to hand over the calculator.

This is now the fifth successive year of being self-funding and we continue to have a healthy balance. This has been achieved through careful management by our current Treasurer who will expand on this later and the enormous efforts of Committee members to organise community based events to produce additional income for the Association. It is an on-going challenge to committee members to hold events that generate sufficient interest to raise income. In the coming year we hope to generate some renewed interest in activities and encourage new members to participate in the HVHA.

Quotes for a new kitchen refurbishment have been obtained at circa £8000, it is likely that it will be undertaken until the New Year when the usage of the hall is quieter.

The Committee agreed a regular maintenance person be utilised and hour a week to ensure that all jobs in the hall are noted and addressed. Tony Millard has kindly stepped into this role and has done a sterling job to date. However, Tony is planning to move early in the New Year, therefore has requested that a substitute be considered ASAP. We also agreed a regular cleaning contract with 'Broom Services', again ensuring the hall is in a useable state at all times.

The Council once again supplied hanging baskets on the lampposts around the village and planted up the roundabout with seasonal flowers. In previous years we have been asked to contribute to this cost, however, Alan confirmed that this has not been sought over the last 2 years.

Karen Bennett continues to provide her time to the production of the monthly newsletter, and Shirley Murray and Bob Chapman provide a valuable service in printing the newsletter; we again extend our thanks to you all. Karen has asked that our thanks are also extended to the volunteers who help with delivery.

The longstanding plans to develop the Glebe are ongoing. A further attempt will be made for funding, if this is not secured, it will be down to local fund raising to continue any development. This will be a wider community initiative across HVHA/HCC/Kirk should it be commenced.

The outstanding planning application has been submitted for the remaining Porta cabin, post its recent revamp. Tom Schofield has been liaising with the Planning Officer, Marianne Cowie who has set an expectation date of 29/11/2016. In addition, it was suggested that the Electrician should liaise with Tony Millard in relation to the re-connection of the power to the unit.

The Chair again acknowledged the efforts of the Management Committee who are all volunteers, without that support and dedication we would not have an association.

A big **THANK YOU** to all who commit time and effort.

6. Treasurers Report

Lorna Connahoy(?) audited accounts (Check wording with Sheena re her notes)

- Expenditure £878, less than income
- Fundraising reduced by £739, requirement for (new) Committee Members to organise events
- Expenditure reduced by £2108
- Maintenance Costs £1747, this includes refurbishment of Porta cabin
- £400 Glebe Consultation was Grant Monies
- Remainder of costs in line with previous years
- £200 paid recently for electrical and maintenance work

Ongoing issue with HMRC still to be resolved – SG will take forward

Alan again confirmed that we have not been invoiced for floral displays in village over last two years.

Adoption of Accounts:

Proposed – Sheena Dawe

Seconded – Tom Schofield

7. Social Events:

Bonfire on 05/11/2016 to go ahead as planned, weather permitting

8. Election of Committee Members:

Chairperson – Tom Schofield

Proposed – Irene McConnell

Seconded – Susan Gracie

Treasurer – Sarah King had previously confirmed she will step into this position

Proposed – Irene McConnell

Seconded – Sheena Dawe

Three Signatories required for Cheques

- Sarah King
- Tom Schofield
- Irene McConnell

Secretary – To be discussed at next HVHA Committee Meeting (21/11/2016)